

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
April 20, 1999**

MINUTES

PRESENT: Jack Friedlander, Chair, Lynda Fairly, Robin Goodnough, Bill Hamre, Karolyn Hanna, Charles Hanson, Kathy Molloy, Kathy O'Connor and Lana Rose

GUESTS: David Pickering

EXCUSED: John Romo, Jim Lynn, and Joey Ferguson, Student Body Representative

1.0 CALL TO ORDER

1.1 Dr. Friedlander called the meeting to order at 3:03 p.m.

2.0 APPROVAL OF MINUTES

2.1 April 6, 1999

M/S/C: To approve the minutes as submitted (Fairly/Rose)

3.0 ANNOUNCEMENTS

3.1 Update on State budget for 1999-2000. Hanna Beth Jackson was on campus April 16, 1999. Some of the issues currently being addressed in the proposed State budget were discussed, including funding levels. Cost of living adjustments for the Partnership for Excellence funds are under consideration.

3.2 Funds raised for bond measure campaign. In order to support the campaign, \$250,000 in funds will be required from an outside source. Dr. MacDougall has already received \$210,000 in pledges to support the bond measure drive.

3.3 Rationale for decision to not enter into a contract with Real Education. Dr. Friedlander notified Pam Haag of SBCC's decision not to enter into a contract with Real Education. The pricing structure only makes sense for schools that are just getting started in online education and not for those such as SBCC that have established a technical and staffing infrastructure. A demonstration will be offered by another web based management firm, "*Blackboard*," and recommendations on strategies to support the Online College will be identified within the next few weeks.

- 3.4 Update on developments taking place at CSU, Channel Islands. The CSU, Channel Islands facility has plans to open for the fall 1999 semester. Dr. Friedlander recently toured the campus site and shared an overview of the institution's future plans such as construction of new facilities, a new access road, student and faculty housing, and a large commercial development that will generate revenue to support the university.
- 3.5 Other announcements. SBCC is finalizing a pre-calculus course study outline that it has developed for UCSB. The classes will be offered this fall (1999), however, it will not be listed in UCSB's schedule of classes until the winter quarter of 2000.

4.0 COLLEGE FUNDRAISING PRIORITIES (*Attachment 1*)

{Item 4.0 was taken out of order, after 7.0}

- 4.1 *M/S/C: Endorse the college fundraising priorities from the Foundation for the calendar period 1998 through 2000 (Hanna/O'Connor)*

5.0 DISCUSSION: PRELIMINARY COLLEGE GENERAL FUND BUDGET FOR 1999-2000

- 5.1 Mr. Pickering, Controller, distributed and explained a handout addressing the 1999-2000 preliminary budget report. Following is a list of some of the items noted during this review.

- \$46,355 is committed to COLAS for this year
- Items which have contributed to prior deficits include automatic step increases, and unanticipated utility costs
- One time allocations include ending balances
- Cannot submit a budget that shows a deficit in spending
- Department chairs will have the option to make changes in their 4000 and 5000 accounts (excluding salaries) within the next month

To date, cost of living adjustments have only been allocated to printing and duplicating accounts. Given that COLAS have not been received, a discussion followed concerning the appropriateness of offering advisories at this time and a decision was made to wait until after the May revisions are known before making a formal request for augmenting operations accounts.

M/S/C: If COLA funds are provided to the college, they should be used to augment the operating budgets in the credit and non-credit divisions (Romo/Hanna)

6.0 PARTNERSHIP FOR EXCELLENCE FUNDS

6.1 The Council reaffirmed its commitment to adhere to the process for identifying resource requests to be supported with Partnership for Excellence funds. In as much as possible, priority will be given to those resource requests that support the attainment of goals and objectives in the College Plan for 1999-2002.

Dr. MacDougall has announced that he plans to attend the May 4, 1999 College Planning Council Meeting to discuss college wide needs and priorities and to provide feedback on the College Plan for 1999-2002.

7.0 COLLEGE PLAN

7.1 Review draft of cover letter to be sent to the college community

{Taken out of order, following item 3.5.2}

7.1.1 A draft cover letter intended to be attached to and distributed to the college community with a copy of the proposed College Plan was distributed and suggestions were solicited on behalf of Senate representatives before their 4/21 meeting.

Discussion arose concerning two of the objectives of the proposed College Plan.

- Goal 3, Objective 6: Second sentence of paragraph two of mission statement changed to read 'it' in place of first two words 'the college.'

8.0 ADJOURNMENT

8.1 There being no further business, the meeting was adjourned at 5:05 p.m.