

SANTA BARBARA CITY COLLEGE  
COLLEGE PLANNING COUNCIL  
November 19, 1991

MINUTES

PRESENT: J. Romo, M. Bobgan, L. Fairly, T. Garey, B. Hull, H. McCarthy,  
ABSENT: D. Oroz (excused)  
RESOURCE: B. Hamre  
GUESTS: J. Craven

The Chair requested consent to change the order of business and to add two items to the agenda: E. Lottery and F. Certificated Hourly Budget.

**APPROVAL OF MINUTES**

July 25: M/S/C Fairly/Bobgan  
Ayes: 4 Abst.: 1

September 17: M/S/C Fairly/McCarthy

Correction, Page 1:

Item #22 is necessary to link the ~~entire administration~~ accounting/payroll wing with the data processing center ...  
Item #24 will provide....for the management/data processing operations ~~in the Administration Building~~ on the 1st floor (Phase II).

Ayes: 4 Abst.: 1

October 15 M/S/C Garey/Fairly Unanimous

Correction: Record Tom Garey's presence.

**REPORTS/DISCUSSION**

J. Minow appeared before the Council to update members on the 21st Century Capital Campaign. Six major components of Funding Needs have been identified: Faculty Enhancement (endowed chairs, professorships), Student Support, Program Endowment, Equipment Purchases, Facilities Construction and Renovation and Annual Giving. The campaign goal is \$22,666,000. As of October 30, 1991, the Foundation has raised \$8,081,148. The largest gifts to date are:

Paul and Leslie Ridley-Tree	2.0 million
James and Wilmuth Tannahill	1.8 million
Anonymous	1.3 million

The Foundation is presently in the Planning Phase of the campaign. It will formally announce the Capital Campaign in Spring or Fall of 92, and it projects an ending date of December 1995 or July 1996.

## **ACTION ITEM**

### Hearing Stage

1. EOPS Regular .50 FTE Clerk Typist

L. Fairly presented the request from EOPS for a .50 FTE clerk typist. This position will be funded from existing categorical funds.

M/S/C BOBGAN/MCCARTHY Unanimous

To waive the rules to allow action to be taken on this request.

M/S/C MCCARTHY/BOBGAN Unanimous

To approve the request for a .50 FTE clerk typist in EOPS, categorically funded with existing funds.

### Decision Stage

1. Academic Senate Proposal to add Fifth Faculty Member to the College Computer Computer Coordinating Committee.

M/S/C Bobgan/McCarthy Unanimous

To recommend approval of the proposal to add a fifth faculty member to the College Computer Coordinating Committee.

## **REPORTS/DISCUSSION**

### Planning

B. Hamre submitted the College Planning Timeline (1991-1992). Departments are currently developing two-year plans and preparing budget resource requests. The College Planning Council will review resource requests in January, prioritization will take place in March, with final disposition of resource requests in May. The tentative budget will be presented to the Board in June.

### CCCA Reorganization

B. Hamre reported that the District has given notice to terminate the Joint Powers Agreement with the Central Coast Computing Authority, effective July 1, 1992. All programming and information support activities will be on campus. Whether the actual computer operations will be moved from its present location at SBJH has not been determined. The new operations will be housed in the R Building and the second floor of the administration building.

The Information Systems staff is currently working with a consultant and Personnel staff to develop a new classification for present staff and 10 new positions. Job announcements will be sent out in January, with staff selection completed by March 15.

In response to queries from members, Mr. Hamre told members that there were two major factors in the decision to establish the college's separate information/computer systems operations: Staffing/productivity and budgetary considerations.

The Chair asked Mr. Hamre to keep Council informed on transitional activities.

#### Parking Reorganization

L. Fairly presented the request from Student Services to create a Level 3 Management Supervisor Position as a back-up to Don Seaver. Mrs. Fairly recalled that the Council had approved a new position in Security last year which was never filled. Under this proposal, an additional \$3,600 would be allocated from the Parking Fund to the original request to create the supervisor position.

Council will be asked to take action on this item at its next meeting.

#### Lottery

The Chair reported that there will be a substantial reduction in Lottery for 1991-1992. ADA per pupil has been reduced to \$76 and the total projected allocation is approximately \$740,000, a portion of which is set aside for salaries. Cabinet has proposed the following allocation of remaining funds:

10% allocation	New Equipment (College wide)
40% allocation	Computer Technology (College wide [New & Replacement Equipment to be ranked separately])
50% allocation	To the five major units for Replacement Equipment (non-computer)

There was consensus to take this item as a First Hearing. During the discussion members expressed concern that the proposal would shift decision-making responsibilities regarding computer purchases from academic departments to the Educational Technology Support Services. It was strongly recommended that any computer requests be submitted to DCC for ranking prior to submittal to the CPC. T. Garey also asked that Council be provided with the rationale for the proposed lottery allocations outlined above.

It was noted that approximately \$470,000 will be allocated to salaries and that 50% of remaining funds will be set aside for replacement equipment.

Certificated Hourly Budget

The Chair reported that the Business Services Department projects a deficit in the certificated hourly account in excess of \$800,000 for the 1991-1992 year. Although the deficit has been on-going for several years, it has increased significantly the last two years. The President has appointed a committee to identify means to reduce the deficit and to submit its recommendations by December 2. The Chair commented that one option which is being considered is a reduction in Summer Session 1991 offerings.

Members remarked that the assumption can be made that past deficits have been covered because the District has always ended with a surplus balance. The deficit problems could be resolved if more funds were allocated to this account when the budget is being developed. The Chair emphasized that it is necessary to review expenditures in this area in light of the state budget crisis and the uncertainty surrounding one-time only dollars. He reiterated that the College can no longer rely on the infusion of additional state dollars.

A report on this matter will be presented to DCC in December.

College Calendar

Mrs. Fairly reported that she is continuing to survey the college community on new calendar proposals. Her report will be submitted to the President.

JDM

cc: Dr. Peter R. MacDougall  
Academic Senate  
Counseling  
Division/Department Chairs  
Mr. Gregg  
Mr. Hamre  
Mr. Pickering  
Instructor's Association  
Classified Council  
CSEA Representative